

# 7<sup>th</sup> Annual Appreciation Event for **ADMINISTRATIVE PROFESSIONALS**

26 April 2017 | 9 AM-4PM | Hilton Garden Inn, So. Padre Island, TX

Learn new tools, ideas, skills and techniques  
to tackle the challenges of your position!

## What We Will Cover

- Speak with Power: Using Words for Positive Results
- Keep Up with Technology: Tools, Tips and Techniques
- Adapt to Change and Shifting Priorities
- Handle Difficult People with Confidence and Skill



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